

## Job description

### **Residential Property – Lawyer**

#### **The role**

The team has a fantastic opportunity for a Lawyer within the [Residential Property](#) team.

The successful candidates will ideally have a minimum of 3 years PQE.

#### **The team**

Our team is recognised throughout the Chilterns, Home Counties and Thames Valley as a leading provider of high quality legal services. We work with a broad range of clients for first-time buyers through to high net worth portfolio clients.

Our team is located across 3 of our offices - Amersham, High Wycombe and Marlow.

#### **Key experience**

The ideal candidate will have experience in independently running a mixed caseload of residential matters and be proactive in generating new work from existing clients and seeking new opportunities.

#### **Main purposes of role (not exhaustive)**

- Strong knowledge of drafting agreements, deeds, leases and contracts.
- Experience in handling fast paced work whilst delivering excellent customer service.
- Technical expertise and knowledge including residential sales, purchases, leasehold transactions, Transfers of Equity, shared ownership, lease extensions.
- Ability to work closely with the Partner in Charge of the team, handle both their own case load, and assist the team
- Ability to negotiate.
- Billing in accordance with set targets, other than where exceptional circumstances apply.
- Perform fee earning work accurately, reliably and in accordance with CQS, the firm's AML policies and the firm's quality and risk management procedures.
- Flexibility and multi-tasking, dealing with a number of matters at any given time.
- Attention to detail.
- Ensure proper control of work in progress, billing and cash collection.
- Be effective in networking and new business development, retaining existing contacts and developing new work from existing clients, seeking new clients for themselves and others. Will develop and support marketing initiatives.
- Maintain and nurture an appropriate network of contacts and referrers and endeavour to promote the firm in their professional and personal lives.
- Gain or maintain IT skills appropriate to modern legal practice, comfortable using a Case Management System.
- Proficient at fee recording and administration.
- Travel to other offices and client sites will be required.

## **Lawyer Competency Framework**

Competence will be expected in the following areas:

- Client Service
- Financial Performance
- Technical Ability
- Leading by example
- Management, supervision and mentoring
- Business Development
- Above and beyond

**Salary dependant on experience to be discussed at interview.**

**NB:** This job description is not to be regarded as exhaustive. There may be other duties and requirements associated with the position and in addition, as a term of employment, staff may be required to undertake other duties as may reasonably be required of them. They may also, from time to time, be required to use their cars on firm's business.

## **About us – Blaser Mills Law**

We have grown substantially over the last five years, now employing over 140 staff, with a turnover of circa 12 million. We are a full service firm, with half of the turnover coming from the commercial side of our business.

We have created a modern, forward thinking, and responsible business, based on our Core Values. For more information, please see: [Our Core Values - Blaser Mills Law](#)

With an excellent remuneration package, benefits, holiday entitlement and working environment, this is an excellent opportunity not to be missed. It is possible that the role can be carried out flexibly, and we are very open to discussion.

## **Diversity, Inclusion, Social Mobility and Well-Being**

It is part of our DNA to attract the best people and create an outstanding working environment that people want to be a part of, and remain with, throughout their careers.

We are proud of the diversity within Blaser Mills Law, which has allowed us to create a firm full of brilliant, unique minds. Further information can be found at [Inclusion - Blaser Mills Law](#)

We are pleased to be a Disability Confident Committed employer (Level 1).

As a supportive and inclusive workplace, we encourage applications from all candidates with the right experience and qualifications. We are, of course, happy to discuss any reasonable

adjustments that may be required. Please email [HR@blasermills.co.uk](mailto:HR@blasermills.co.uk) or inform the partner when shortlisted for interview.

### **How to apply**

If Blaser Mills Law sounds like the right fit for you, then please send your CV and a short cover letter to [HR@blasermills.co.uk](mailto:HR@blasermills.co.uk) or for a confidential conversation, please call [0203 814 2020](tel:02038142020), asking for Clare O'Connor Ashworth.

Data will be kept in line with our data protection and [privacy notice](#).