

Job description

Wills, Trusts and Probate – Associate

The role

We have a fantastic opportunity for a Lawyer in our Amersham office.

The successful candidate will have five plus years PQE.

The team

The team help clients through every stage of life, advising on Wills, Trusts, Probate, Estates, and Powers of Attorney. Our focus is on reducing stress with clear, tailored guidance.

We take a sensitive, practical approach and pride ourselves on the trusted relationships we build. Every team member plays a key role in delivering a personal and high-quality service.

Key experience

We are looking for an Associate 5+ years PQE with a background in Wills, Trusts and Probate to join our expanding department. Technical expertise and knowledge including Probate and Administration of Estates, Wills, Lasting Powers of Attorney, Trusts, Inheritance Tax, Capital Gains Tax.

Salary dependant on PQE, to be discussed at interview.

Further Details – Experience & Skills

- Technical expertise and knowledge including Probate and Administration of Estates, Wills, Lasting Powers of Attorney, Trusts, Inheritance Tax, Capital Gains Tax.
- Ability to handle their own case load.
- In their personal fee earning work, billings in accordance with set targets, other than where exceptional circumstances apply.
- Perform fee earning work accurately, reliably and in accordance with the firm's quality and risk management procedures.
- Flexibility, dealing with a number of matters at any given time.
- Attention to detail and good communication skills.
- Ensure proper control of work in progress, billing and cash collection. Proficient at fee recording and administration.
- Be effective in developing new work from existing clients and seek new clients for themselves and others. Will develop and support marketing initiatives.

- Maintain and nurture an appropriate network of contacts and referrers and endeavour to promote the firm in their professional and personal lives.
- Maintain IT skills appropriate to modern legal practice.
- Travel to other offices and client sites will be required.

Lawyer Competency Framework

Competence will be expected in the following areas:

- Client Service
- Financial Performance
- Technical Ability
- Leading by example
- Management, supervision and mentoring
- Business Development
- Above and beyond

NB: This job description is not to be regarded as exhaustive. There may be other duties and requirements associated with the position and, in addition, as a term of employment, staff may be required to undertake other duties as may reasonably be required of them. They may also, from time to time, be required to use their cars on firm's business.

About us – Blaser Mills Law

We have grown substantially over the last five years, now employing over 140 staff, with a turnover of circa 12 million. We are a full service firm, with half of the turnover coming from the commercial side of our business.

We have created a modern, forward thinking, and responsible business, based on our Core Values. For more information, please see: [Our Core Values - Blaser Mills Law](#)

With an excellent remuneration package, benefits, holiday entitlement and working environment, this is an excellent opportunity not to be missed. It is possible that the role can be carried out flexibly, and we are very open to discussion.

Diversity, Inclusion, Social Mobility and Well-Being

It is part of our DNA to attract the best people and create an outstanding working environment that people want to be a part of, and remain with, throughout their careers.

We are proud of the diversity within Blaser Mills Law, which has allowed us to create a firm full of brilliant, unique minds. Further information can be found at [Inclusion - Blaser Mills Law](#)

We are pleased to be a Disability Confident Committed employer (Level 1).

As a supportive and inclusive workplace, we encourage applications from all candidates with the right experience and qualifications. We are, of course, happy to discuss any reasonable adjustments that may be required. Please email HR@blasermills.co.uk or inform the partner when shortlisted for interview.

How to apply

If Blaser Mills Law sounds like the right fit for you, then please send your CV and a short cover letter to HR@blasermills.co.uk or for a confidential conversation, please call [0203 814 2020](tel:02038142020), asking for Clare O'Connor Ashworth.

Data will be kept in line with our data protection and [privacy notice](#).